Human Resource Management
for the Non-HR Professional

SHRM
SHRM-CP | SHRM-SCP
RECERTIFICATION PROVIDER
2021

Online Training
w/ Live Sessions via GoToMeeting
5:30 p.m. to 9:30 p.m.

Develop a basic understanding of HR functions. This training is for managers or supervisors of personnel in **ANY** type of small business or organization.

Training is online via Blackboard, a web-based learning platform, with live sessions via GoToMeeting video conferencing software.

Take individual courses or complete all 6 to earn the certificate.

Mar. 9	**The Role of the HR Professional**
Mar. 16, 23	**Employee Training & Development**
Mar. 30, Apr. 6	**Recruiting, Selection & Hiring**
Apr. 13, 20	**Compensation: Pay & Benefits**
Apr. 27	**Employee Relations & Risk Management**
May 4	**Performance Management**

BUTLER COUNTY COMMUNITY COLLEGE

Cost of certificate: $720
Cost of individual courses: $80 to $160
Visit bc3.edu/HRCertificate