

Learn to Work Faster & Smarter!

Microsoft Excel® FOR BUSINESS

Live Remote via GoToTraining
9:00 a.m. to 11:00 a.m.

- Basic Excel – Feb. 2, 4, 9, 11
- Intermediate Excel – Feb. 23, 25 & Mar. 2, 4
- Excel: Working with Pivot Tables & Charts – Mar. 16 & Mar. 18
- Excel: Working with Functions & Formulas – Mar. 30 & Apr. 1
- Advanced Excel – Apr. 13, 15, 20, 22

In Person Training
BC3 @ Lawrence Crossing

Half Day - 8:00 a.m. to 12:00 p.m.

- Basic Excel – Mar. 3, 10
- Intermediate Excel – Apr. 7, 14
- Advanced Excel – May 5, 12

Register Now! Visit bc3.edu/business-training.



Find out if your company is eligible for reimbursement for BC3 training through WEDnetPA. Contact Kathy.

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